

## EXECUTIVE SEARCH



# AMPP™

*The Global Leaders in Materials  
Protection and Performance*

## Corporate Controller

SEARCH CONDUCTED BY

**STERLING | MARTIN**  
a s s o c i a t e s

## The Opportunity

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The Corporate Controller manages the accounting and treasury function for the Association for Materials Protection and Performance (AMPP). The Controller reports to the CFO and promotes diligent financial stewardship for the AMPP 501(c)(6) (AMPP) and 501(c)(3) (AMPP Global Center) organizations and serves as a business partner to all department leaders.

## About AMPP

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AMPP is the largest global community of professionals dedicated to materials protection through the advancement of corrosion control and protective coatings. Its members are protective coatings and materials performance professionals who are dedicated to advancing technical and practical expertise in corrosion prevention and control. Whether they are contractors, technicians, inspectors, engineers, researchers, policymakers, or academics, members look to AMPP for the knowledge and resources to ensure high-performance materials are used to build and maintain sustainable infrastructure. AMPP offers opportunities for education, personnel and company credentialing, technical innovation, and global standardization that help members preserve infrastructure and assets worldwide. AMPP also works on behalf of its members to inform policymakers and advance government policies that protect critical assets, increase public safety, and protect the environment.

In January of 2021, NACE International (National Association of Corrosion Engineers) and SSPC (Society for Protective Coatings) merged to form AMPP, joining forces to strengthen their work by merging more than 145 combined years of materials protection and performance expertise. Today with offices in Houston, Texas; Pittsburgh, Pennsylvania; Canada; the United Kingdom; China; Malaysia; Brazil; Saudi Arabia; and Dubai (training center), AMPP is active in over 130 countries and has more than 32,000 members and 90 chapters.



With annual revenues of approximately \$50M, the AMPP organization is comprised of two entities: a 501(c)(6) (AMPP) and 501(c)(3) (AMPP Global Center), each with its own Board of Directors. The 501(c)(6) is the legal parent organization; in practice, the organizations are equal in stature and authority. Each Board is responsible for the activities of various Board Committees, and they jointly oversee committees like the Nominating Committee, Finance and Audit, and Ethics.

# The Corporate Controller Role

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## Essential Duties and Responsibilities

### Financial Oversight, Operations, and Management

- Oversees the financial operations of the organization including, but not limited to: timeliness of financial and accounting records, organization's cash flow, daily accounting activities, Accounts Payable, Accounts Receivable, Inventory, and G/L, to ensure compliance with US GAAP.
- Oversees the month-end, quarter-end, and year-end accounting close to ensure timely completion and accurate accounting.
- Manages the year-end audit for all AMPP entities and maintains a good working relationship with external auditors.
- Works closely with FP&A on monthly financial reports, and annual budgeting and forecasting efforts.
- Oversees the treasury function including monthly cash forecast to ensure financial resources are handled and accounted for properly.
- Manages, reviews, and recommends changes in accounting systems in coordination with the IT Team for various operational applications and systems.
- Serves as the team lead for implementing the new Financial Management System (FMS) and in working cross-functionally, as well as with the CFO and the accounting and finance team, to ascertain a successful implementation.
- Safeguards assets and financial resources by implementing disciplines of internal controls and audits.
- Reviews financial statements and monthly management reporting package to ensure accuracy prior to publishing.
- Prepares reports/PowerPoint slides of financial performance for presentation at Finance Committee meetings.
- Works with product/service owners to ensure business operations are adequately supported in regard to accounting and financial reporting.
- Researches technical accounting issues relating to non-profit organizations (e.g. FASB statements, bulletins, and interpretations) and serves as an advisor to staff on non-profit accounting, reporting, and auditing.

### Chapter and Global Accounting

- Provides support and oversight to chapter financial operations.
- Ensures consistency in financial practices across all chapters globally.
- Coordinates and consolidates chapter financial reports for global analysis.

### Compliance and Risk Management

- Ensures compliance with federal, state, and local legal requirements.
- Develops and implements internal controls to mitigate financial risks.
- Oversees the preparation and filing of tax returns and other financial compliance documents.
- Develops and maintains accounting policies and monitors practices to ensure compliance.
- Oversees the documentation of accounting processes and procedures to facilitate staff training and support.
- Identifies, develops, implements, and oversees process improvements to maximize efficiency.

## Supervisory Responsibilities

- Carries out management responsibilities for the Accounting staff in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.
- Team Leadership and Development:
  - Manages and mentors finance department staff.
  - Fosters a culture of continuous improvement within the finance team.

## Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Bachelor's degree in Accounting, required (Master's degree preferred).
- CPA, preferred.
- A minimum of 10 years in accounting, experience with a non-profit organization, preferred.
- Experience should be within a corporate environment similar in complexity as AMPP.
- Experience with nonprofit chapter accounting, compliance, and reporting; as well as global/international accounting, preferred.
- Experience in international operations, as well as accounting systems implementation is a plus.
- Strong leadership and team management abilities.
- Ability to write reports, procedures, and correspondence.
- Excellent collaborative communication skills.
- Ability to speak effectively before groups of employees as required.
- Ability to read and interpret documents such as tax instructions, operating and maintenance instructions, and procedure manuals.
- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, and percentages.
- Technically adept; must have advanced computer skills including experience using Microsoft Windows-based applications.
- Ability to learn and use association specific software.

## Personal Qualities and Competencies

- Ability to apply common-sense solutions to solve practical problems.
- Ability to deal with a variety of variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or spreadsheet form.
- Candidates from historically underrepresented and marginalized communities are encouraged to apply.
- Some travel may be required.

## Compensation

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A competitive compensation package will be offered to attract an outstanding candidate.

## To Apply

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To apply, please send a cover letter and current resume (Microsoft Word® format preferred) [here](#). The cover letter should outline how your experience fits the requirements of the position as this will be an important factor in considering your candidacy.

*Sterling Martin Associates is committed to providing equal opportunity for employees and applicants in all aspects of the employment relationship, without regard to race, religion, color, age, gender (including pregnancy, childbirth, or related medical conditions), marital status, parental status, sexual orientation, gender identity, gender expression, ancestry, national origin, citizenship, political affiliation, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics. All employment is decided on the basis of qualifications, merit, and business need.*

## Additional Information

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